**Notification on the processing of personal data in providing access to public information**

Pursuant to Art. 13 sec. 1 and sec. 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (general regulation on the protection of data) (Journal of Laws UE L 119 of 04.05.2016, page 1, amended Journal of Laws UE.L 2018 No. 127, item 2), hereinafter referred to as GDPR, I would like to inform you that:

1. The administrator of your personal data is the Central Office of Measures.
2. Contact with the data administrator:
* by phone: (22) 581 93 99
* by e-mail: gum@gum.gov.pl
* by writing to: Central Office of Measures, ul. Elektoralna 2, 00-139 Warsaw.

3. You can contact the Data Protection Officer:

* by phone: (22) 581 94 30
* by e-mail: iod@gum.gov.pl
* by writing to: Data Protection Inspector, Central Office of Measures, ul. Elektoralna 2, 00-139 Warsaw.

4. Your personal data will be processed in order to consider the submitted request for public information.

5. The legal basis for processing is Art. 6 sec. 1 lit. c) GDPR - fulfilment of the legal obligation incumbent on the Administrator, pursuant to the provisions of the Act of 6 September 2001 on access to public information (Journal of Laws of 2020, item 2176).

6. Your personal data may be transferred only to entities authorized under separate provisions of law.

7. Your personal data will not be transferred to countries outside the European Economic Area or to international organizations.

8. We will store your personal data for the period necessary to achieve the purpose of processing and not shorter than the period specified in the provisions on archiving - the Act of 14 July 1983 on the national archival resource and archives (Journal of Laws of 2020, item 164).

9. You have the right to access your data, in accordance with art. 15 GDPR and their rectification - in accordance with art. 16 GDPR.

10. If you receive information that the processing of your personal data at the Central Office of Measures violates the provisions of the General Data Protection Regulation (GDPR), you have the right to submit a complaint to the President of the Office for Personal Data Protection, at the following address: ul. Stawki 2, 00-193 Warsaw.

11. Providing data is voluntary, however, we can apply for it in order to issue a decision refusing to disclose public information and to discontinue proceedings for disclosure of public information.

12. Your data will not be used to make decisions in an automated manner and will not be subject to profiling.